

# BEXHILL MARITIME

Registered Charity Number 1203659

## Environment & Sustainability Policy

Bexhill Maritime recognises that it has responsibility to the environment and beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods.

### Responsibility

The Trustees and Management are responsible for ensuring that the environmental policy is implemented, however, all employees and volunteers have a responsibility in their area to ensure that the aims and objectives of this policy are met.

### Policy Aims

We endeavour to:

- Comply with all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Increase employee and staff awareness.

Environmental Issue	Our Pledge/Target	Who is responsible
<b>Paper</b>	<ul style="list-style-type: none"><li>• Only use paper if absolutely necessary.</li><li>• Where paper use is required – only use the bare minimum. Print on both sides as much as possible.</li><li>• Recycle all paper items where possible.</li><li>• Employees will have to option to have a reusable notepad to reduce paper usage, or an electronic recording device.</li></ul>	Everyone
<b>Waste &amp; Recycling</b>	<ul style="list-style-type: none"><li>• Recycle all recyclable items by putting in designated separate bins provided.</li><li>• Ensure waste produced is kept to a minimum by choosing items with less packaging, using own bags, etc.</li><li>• Have clear and up to date list of what items are recyclable.</li><li>• Ensure all recyclable items are cleaned before binning.</li></ul>	Training – responsibility of management Recycling – responsibility of everyone

	<ul style="list-style-type: none"> <li>• Offer regular training where required.</li> </ul>	
<p><b>Energy &amp; Water</b></p>	<ul style="list-style-type: none"> <li>• Only have lights and electrical equipment on when necessary.</li> <li>• Do not leave electrical items or lights on over-night, unless unavoidable.</li> <li>• Use water saving mode on washing machines if available.</li> <li>• Do not run taps unnecessarily.</li> <li>• Energy and water providers – the charity aims to investigate greener energy and water suppliers where possible.</li> <li>• Seek green energy alternatives where possible, solar panels, household wind turbines, roof lights, etc.</li> </ul>	<p>Electrical items and lights switched off when not in use – responsibility of all.</p> <p>Water saving – responsibility of all.</p> <p>Energy providers – responsibility of management team.</p>
<p><b>Purchasing</b></p>	<ul style="list-style-type: none"> <li>• Suppliers should be considered carefully before making any new purchase, for two reasons – 1) to ensure a supplier meets the aims of the charity and their modern Slavery and Human Trafficking Statement. 2) to buy local as much as possible to reduce the carbon footprint of the charity and support the local economy.</li> <li>• Only purchase items that are essential to the successful running of the organisation.</li> </ul>	<p>Responsibility of all staff and volunteers with a purchasing role.</p> <p>Management/trustees to sign off on regular suppliers annually.</p>
<p><b>Transportation</b></p>	<ul style="list-style-type: none"> <li>• A high degree of transportation may be required by the charity, due to the area the charity works across. However, journey's will be coordinated to reduce mileage required and reduce time spent on the road.</li> <li>• The charity will encourage staff and volunteers travelling to and from work locations to walk, cycle or use public transport. Other</li> </ul>	<p>All – to ensure minimal vehicle travel where possible.</p> <p>Management – to investigate greener travel options and support those wanting to reduce personal transport needs.</p>

	schemes such as car sharing will be looked into.	
<b>Maintenance &amp; Cleaning</b>	<ul style="list-style-type: none"> <li>• The charity will ensure that any cleaning products used are environmentally friendly and avoid single use items, such as cleansing wipes, where possible.</li> <li>• Where maintenance is required, the charity will aim to work alongside local companies who meet our environmental and sustainable aims.</li> </ul>	Cleaning – Everyone responsible for cleaning. Maintenance – Management and trustees.
<b>Sustainability</b>	<ul style="list-style-type: none"> <li>• The charity aims to ensure environmental sustainability in all areas of work. This includes buildings used by the charity, green, or blue spaces. As much as possible the charity aims to enhance these areas, or save them from disrepair.</li> <li>• Through carefully portrayed wording and campaigns the charity will work alongside the public to improve the environment and increase environmental sustainability.</li> </ul>	All connected to the charity with help from the public.
<b>Food</b>	<ul style="list-style-type: none"> <li>• The charity has a strong focus on food related projects to help boost public health and address environmental issues.</li> <li>• In the future the charity aims to work alongside the residents to help them learn skills to budget better and prepare health meals, and again reduce their own food waste.</li> <li>• In all food related work undertaken by the charity, food waste is to be kept to a minimum, with any unexpected surplus being donated to food charities or groups.</li> <li>• Charity to investigate ways to reduce food waste further through the use of composting, with a view to implementation in 2024.</li> </ul>	All staff or volunteers working on a food related project.
<b>Other</b>	<ul style="list-style-type: none"> <li>• Training – all trustees, staff, and volunteers to receive</li> </ul>	Management to provide and monitor training

	training and updates on the environmental policy as part of their induction and when necessary, after induction.	
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## **Monitoring & Improvement**

We will:

- Offer regular training to all staff and volunteers.
- Produce a simple annual report detailing our environmental achievements for the past 12 months.
- Continue to seek way to improve our environmental impacts.

## **Culture**

We will:

- Instil a culture of environmental stewardship amongst out staff and volunteers.
- Update this policy annually, in consultation with staff and other stakeholders where necessary

Adopted: August 18th, 2023

Updated:

Review date: July, 2025